

## **CORPORATE PERFORMANCE REVIEW WORKING PARTY**

**Minutes of the meeting held on 6 July 2015 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.**

**Present:** Councillor Glenn Coleman-Cooke (Chairman); Councillors Campbell, Connor, Curran, Dennis and E Hillman

### **158. ELECTION OF CHAIRMAN**

Councillor Campbell proposed, Councillor Curran seconded and Members agreed that Councillor Glenn Coleman-Cooke be the Chairman of the Corporate Performance Review Working Party.

Councillor Glenn Coleman-Cooke in the Chair.

### **159. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Bambridge.

### **160. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **161. MINUTES OF PREVIOUS MEETING**

Councillor Campbell proposed, Councillor Glenn Coleman-Cooke seconded and Members agreed that the minutes be taken as read and to be a true record of the meeting of the Corporate Performance Review Working Party that was held on 9 March 2015.

### **162. AGREE TERMS OF REFERENCE OF THE CORPORATE PERFORMANCE REVIEW WORKING PARTY FOR 2015/16**

Madeline Homer, CEx led the discussion and said that the relatively new administration was working on a draft Corporate Plan with new corporate priorities. The draft Plan will be shared with Members of the Overview & Scrutiny Panel on 18 August 2015. The working party could monitor the implementation of the new corporate plan and review the Council's performance.

Members agreed that the draft terms of reference ought to focus on the implementation of the corporate plan priorities. Councillor Campbell proposed, Councillor E. Hillman seconded and Members agreed to forward the following draft terms of reference to the Overview & Scrutiny Panel for final approval:

1. To monitor half-yearly, the performance of the shared services or outsourced arrangements against set targets and conduct annual review of agreements for these arrangements to ensure value for money and savings; and propose action points for improvement;
2. To monitor the performance of the Medium Term Financial Plan;
3. To evaluate major projects Council is involved in;
4. To review the 2015-19 Corporate Plan to determine progress;

5. To review the strategies of Council to overcome the impact of lack of income and other revenue shortfalls in forward budget, debt management strategies and provision of services to residents;
6. To review the Council's progress against the Peer Review Improvement Plan.

**163. ESTABLISH THE CORPORATE PERFORMANCE REVIEW WORKING PARTY WORK PROGRAMME FOR 2015/16**

Members agreed to consider reports for the following items as part of the work programme for 2015/16:

**Mid-September 2015**

- i) To monitor half-yearly, the performance of the shared services or outsourced arrangements against set targets and conduct annual review of agreements for these arrangements to ensure value for money and savings; and propose action points for improvement;
- ii) Tool Kit for determining Council projects as major or non-major;
- iii) Dreamland.

**October 2015**

- i) To review the Council's progress against the Peer Review Improvement Plan.
- ii) To monitor the performance of the Medium Term Financial Plan;
- iii) To evaluate major projects Council is involved in.

**November 2015**

- i) To review the 2015-19 Corporate Plan to determine progress;
- ii) To review the strategies of Council to overcome the impact of lack of income and other revenue shortfalls in forward budget, debt management strategies and provision of services to residents.

**164. AGREE INDICATIVE FUTURE MEETING DATES FOR 2015/16**

This item was considered in conjunction with minute item 163.

Meeting concluded: 7.20 pm